

Personnel & Finance Committee of the City of Harlan, Iowa – April 8, 2025

The Personnel & Finance Committee met on Tuesday, April 8, 2025, at 5:00 P.M. in the City Council Chambers, 711 Durant Street, Harlan, Iowa.

*De-notes participating electronically via Zoom meeting

Present: Chairperson Kyle Lindberg*, Aaron Nippert, Jenney Kelly
Absent: None

Also Present: City Clerk/Finance Director Ashley Schleis, Deputy City Clerk Jennifer Malone, City Administrator Gervas Mgonja, Troy Schaben, Sharon Kroger, Glenn Carlson, Jeff Musich, Tim Miller, Kelli Miller

Kelly called the meeting to order.

It was moved by Nippert and seconded by Lindberg to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Nippert and seconded by Lindberg to approve the minutes from the March 31, 2025 meeting. The motion carried unanimously.

Discussion was held on comp-time.

Tim Miller stated that the Grandma B's Dream Playground may need to be done in phases.

There being no further discussion, the Committee adjourned.

Ashley Schleis
City Clerk

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

Personnel & Finance Committee of the City of Harlan, Iowa – March 31, 2025

The Personnel & Finance Committee met on Monday, March 31, 2025, at 5:00 P.M. in the City Council Chambers, 711 Durant Street, Harlan, Iowa.

*De-notes participating electronically via Zoom meeting

Present: Chairperson Kyle Lindberg, Aaron Nippert, Jenney Kelly
Absent: None

Also Present: City Clerk/Finance Director Ashley Schleis, Deputy City Clerk Jennifer Malone, City Administrator Gervas Mgonja, Troy Schaben, Sharon Kroger, Glenn Carlson, Roger Bissen, Tim Miller, Kelli Miller

Lindberg called the meeting to order.

It was moved by Nippert and seconded by Kelly to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Nippert and seconded by Kelly to approve the minutes from the December 11, 2024 meeting. The motion carried unanimously.

Discussion was held on comp-time. It was moved by Lindberg and seconded by Nippert to recommend to council to remove the last sentence of the second bullet on page 14 of the City of Harlan handbook “If Compensatory time is accrued, it cannot be used until the next seven (7) day period.” The motion carried unanimously.

There being no further discussion, the Committee adjourned.

Ashley Schleis
City Clerk

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Personnel & Finance Committee of the City of Harlan, Iowa – June 17 2025

The Personnel & Finance Committee met on Tuesday, June 17, 2025, at 6:04 P.M. in the City Council Chambers, 711 Durant Street, Harlan, Iowa.

*De-notes participating electronically via Zoom meeting

Present: Chairperson Kyle Lindberg, Aaron Nippert, Jenney Kelly
Absent: None

Also Present: City Clerk/Finance Director Ashley Schleis, City Administrator Gervas Mgonja, Mayor Jay Christensen, Troy Schaben, Sharon Kroger, Tim Miller, and Mike Kolbe

Lindberg called the meeting to order.

It was moved by Nippert and seconded by Kelly to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Nippert and seconded by Kelly to approve the minutes from the April 8, 2025 meeting. The motion carried unanimously.

Discussion was held on Grandma B's Dream Playground.

There being no further discussion, the Committee adjourned.

Ashley Schleis
City Clerk

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Personnel & Finance Committee of the City of Harlan, Iowa – September 16, 2025

The Personnel & Finance Committee met on Tuesday, September 16, 2025, at 5:50 P.M. in the City Council Chambers, 711 Durant Street, Harlan, Iowa.

*De-notes participating electronically via Zoom meeting

Present: Chairperson Kyle Lindberg*, Aaron Nippert, Jenney Kelly
Absent: None

Also Present: City Clerk/Finance Director Ashley Schleis, City Administrator Gervas Mgonja, Mayor Jay Christensen, Troy Schaben, Sharon Kroger, Tara Painter, Roger Bissen and Glenn Carlson

Lindberg called the meeting to order.

It was moved by Nippert and seconded by Lindberg to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Nippert and seconded by Lindberg to approve the minutes from the June 17, 2025 meeting. The motion carried unanimously.

Item #7 was moved to item #5. Discussion was held on the Fire Department Ladder Truck Replacement. It has been tabled until October.

Discussion was held on Wastewater Department Wages. It was moved by Nippert and seconded by Lindberg to recommend to council to increase WWTP employee wages by \$2.00/hr. pending Union agreement. The motion carried unanimously.

Discussion was held on Library Staff Increases. It was moved by Nippert and seconded by Kelly to recommend to council to approve wage adjustments for Tara Painter and Emily Kurth-Christensen as approved by the Library Board. The motion carried unanimously.

There being no further discussion, the Committee adjourned.

Ashley Schleis
City Clerk

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

Personnel & Finance Committee of the City of Harlan, Iowa – October 28, 2025

The Personnel & Finance Committee met on Tuesday, October 28, 2025, at 5:15 P.M. in the City Council Chambers, 711 Durant Street, Harlan, Iowa.

*De-notes participating electronically via Zoom meeting

Present: Chairperson Kyle Lindberg, Aaron Nippert, Jenney Kelly
Absent: None

Also Present: City Clerk/Finance Director Ashley Schleis, City Administrator Gervas Mgonja, Mayor Jay Christensen, Richard Petersen, Troy Schaben, Sharon Kroger, and Roger Bissen

Lindberg called the meeting to order.

It was moved by Nippert and seconded by Kelly to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Kelly and seconded by Nippert to approve the minutes from the September 16, 2025 meeting. The motion carried unanimously.

Discussion was held on the Fire Department Ladder Truck Replacement and Fire Station Expansion. It was moved by Kelly and seconded by Nippert to recommend to council to approve signing the proposal to purchase a Pierce Mid-Mount Tower mounted on a Velocity Chassis from Reliant Fire Apparatus. This will replace our current 1994 Ladder Fire Truck. The motion carried unanimously.

There being no further discussion, the Committee adjourned.

Ashley Schleis
City Clerk

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